



# Hewlett-Woodmere Public Schools Endowment Fund

## Harvest Festival - Sunday, October 30, 2011

Woodmere Middle School, 1170 Peninsula Blvd., Hewlett, NY 11557

### AGREEMENT FOR 10 X 10 FOOT TABLE SPACE RESERVATION

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Items to be Sold: \_\_\_\_\_

\_\_\_\_\_

### TERMS AND CONDITIONS

- There will be a \$50.00 Table Spot Reservation Fee (you must bring your own table/market tent).
- The fee is complete and non-refundable EXCEPT cancellation by HWPSEF due to inclement weather.
- All vendors should be set up by 12 noon and must finish by 4:30 pm (You may enter and begin setting up at 11:00 am.)

**IMPORTANT Please Note: All FOOD VENDORS need to provide us with copies of their food vendor's license and insurance information.**

Please make your check payable for \$50.00 to "HWPSEF". In the memo area please note, "Harvest Festival". DO NOT SEND CASH.

We must receive a signed contract along with your check NO LATER than October 10, 2011 in order to reserve your table. A signed copy of this contract will be sent back to you as a confirmation.

Mail your checks and contracts to:  
Lois Locker, HWPSEF  
52 Halyard Rd  
North Woodmere, NY 11581

If you have any questions you may contact Lois Locker at LLocker@hwpsef.org or call John Roblin at 516-374-8453.

\_\_\_\_\_  
Your Signature and Date

\_\_\_\_\_  
Committee Chair or Treasure Signature