

Hewlett-Woodmere Public Schools Endowment Fund
HWPSEF Grant Application

The Hewlett-Woodmere Public Schools Endowment Fund (HWPSEF) seeks to maintain and grow excellence in Hewlett-Woodmere Public Schools (HWPS) and is committed to supporting the enrichment of learning experiences for all students in our schools. HWPSEF provides resources, beyond the expected scope of the budget, for: academic programs, enrichment activities, and professional opportunities for students and staff.

The HWPSEF will provide annual grants to develop new and/or continue existing programs, activities, or events that are connected to the curriculum and that meet the District Shared Vision and Mission (see [Policy #0001](#)). Central to the projects is the goal of creating meaningful and sustainable learning experiences for our students and for the benefit of our school community.

With the schools at the core of our community culture, it is this community culture that nurtures our schools. HWPSEF seeks to make visible the common interests of school and community culture and strengthen the link between them by engaging in growth-oriented enrichment aimed at maintaining and growing excellence in our education system.

The continuing generous support of the community makes it possible for us to partner with HWPS to help fund the ideas that will create the climate for critical thinking, creativity, collaboration, and communication that are necessary in a successful educational environment. We encourage the submission of grant applications by students, staff, parents, and community members.

HWPSEF MISSION STATEMENT

HWPSEF is established for the purpose of financing academic programs, enrichment activities and professional opportunities for students and staff that are beyond the scope of the Hewlett-Woodmere school district budget.

MISSION STATEMENT AND VISION

The District's Mission and Vision are enduring guides to the Board of Education and the staff as they develop policy and regulations. In order for the mission and vision to be meaningful, they must not stand alone, but must be the foundation upon which we build our specific goals and objectives. These goals and objectives must be consistent with the District's Mission and Vision. The Hewlett-Woodmere Public Schools strive to offer great breadth and depth in one of the most caring communities in the nation. We seek to develop the intelligences, potential, and interests of every child in our District. The 4 A's – Academics, the Arts, Athletics, and Activities – allow every child to be prepared not only to make a living, but also to live a high quality life.

Hewlett-Woodmere Public School Endowment Fund
HWPSEF Grant Application
Deadline: March 1st
Email application to: info@hwpsef.org
or mail to:
HWPSEF
One Johnson Place
Woodmere, NY 11598

Grant Guidelines

Grants should...

1. Directly support the educational objectives expressed in the Mission Statement and Vision as well as the Shared Vision and Core Values stated in Hewlett-Woodmere Public Schools Policy #0001.
2. Be meaningful, enriching and strengthening the educational experiences of students within the Hewlett-Woodmere Public School District.
3. Represent new programs and approaches that strengthen student learning; activities involving courses and workshops; teaching skills in particular content areas such as writing, computing, and video production; professional development programs; and the preparation of new materials in collaboration with colleagues in other schools, subject areas, or grade levels.
4. Have support of all school departments involved in implementing the grant program.
5. Include clear implementation plans, timetable, budget and project assessment.
6. Not primarily support an extracurricular organization or club.
7. Be for items unlikely covered by the school budget
8. Be replicable and sustainable
9. Be carefully reviewed, approved, and signed by the school's principal and the Assistant Superintendent for Curriculum and Instruction.
10. Teacher training, or in-service training, is allowed as part of a larger project, if it is not something that would normally be covered by the school or department.
11. If consultants are used in any manner, their resumes or Curriculum Vitae must be attached to the proposal.
12. Include volunteer time and donated materials that will be a part of the project

Hewlett Woodmere Public Schools Education Foundation
Grant Application

Title of Project:

Budget: (Total amount requested)

Project Lead Contact

Name:

School:

Home Address:

Telephone:

Email:

Position/Department:

Grade Level:

Other Project Members:

Name:

School:

Home Address:

Telephone:

Email:

Position/Department:

Grade Level:

Name:

School:

Home Address:

Telephone:

Email:

Position/Department:

Grade Level:

Name:

School:

Home Address:

Telephone:

Email:

Position/Department:

Grade Level:

Attach names of additional project members on a separate page

1. Project Overview (Please provide a brief summary of the project including the student learning that will take place)

2. Objectives (How will the project enhance or support current practices? How will it provide a meaningful educational experience? Will the project be using resources in a new way for the district? How does this project offer an innovative approach to implementing curriculum, solving a problem, or addressing a need?). *(attach a separate sheet if necessary)*

3. ACTIVITIES (What will students do? Be specific)

4. PROJECT TIMELINE (Please detail the development of your project from planning through assessment including a timeline of pivotal elements, activities, and events. Include start and completion dates)

5. RESOURCES (What will you need to implement the project?)

6. BUDGET (Attach a detailed summary of expenses. If expenses include funding from sources other than HWPSEF. Please categorize expenses as best as possible. Attach additional page if needed)

Materials/Supplies	_____	Shipping	_____
Speakers/Experts	_____	Other	_____

7. ASSESSMENT (How will you monitor the project? How will you measure its success? How will you share the results?)

8. PRIOR EXPERIENCE (What experience have you had with the specific expertise needed to implement the project? Do you know of any similar projects being implemented in any other schools or by any teachers?)

9. Describe the qualifications of those adults not employed by the school district who will be involved in implementing this project. If you plan on using and compensating consultants, describe their contribution to the project, and attach resumes. If you are going to be using volunteer time and/or donated materials from parents or community members, please explain. *(attach a separate sheet if necessary)*

HWPSEF requests all approved grant recipients identify their project as being funded by HWPSEF and publicize them to parents and to the community at large. All grant recipients are requested to provide an interim report as well as a final report at the conclusion of the grant project implementation period. HWPSEF may ask grant recipients to participate in efforts to promote your project and HWPSEF.

Hewlett Woodmere Public Schools Education Foundation

Grant Application

Grant Name: _____

Submitted by: _____ date _____ Phone: _____
e-mail: _____

Approval

Signature of Principal Date _____

Signature of Principal Date _____

Signature of Assistant Superintendent
For Curriculum and Instruction Date _____

All technology grants require pre-approval from the District Supervisor(s) of Technology.

District Technology Director Date _____

District Technology Director Date _____